



## Lucketts Ruritan Club, Inc.

42361 Lucketts Road, P.O. Box 1291  
Leesburg, VA 20177-1291

**Next Meeting:**  
**January 14, 2014**  
**7:30 PM in the Lucketts**  
**Community Center**

**2014 BOARD OF DIRECTORS:** *Peter Baker*, Past President; *Peter Gustafson*, President; *Jim McKenzie*, Vice President; *Craig Bond*, Treasurer; *Liz Penaranda*, Secretary; *Steve Hillebrand*, Director 20012-14; *Matt Quitter*, Director 2013-15; *Fred Nassauer*, Director 2014-16

### TRASH DUTY

**REMEMBER:** *You or your partner must pick up the table, chairs, and donation box and traffic cones from the firehouse and take to the school before 8:00 AM. After noon, Buddy Moreland's son-in-law, Ray Sullivan, will collect the cash from the donation the box; you (or your partner) then return the cones, donation box, chairs and table to the firehouse. Please make sure you and your partner clean up the area around the trash truck and the recycle bins!*

*Coordinate with partner in advance of Saturday!*

#### January 2014

1/4 **Presgraves** 703-777-1640 & **Fisher** 703 909-6724  
1/11 **Meyerhofer** 703-779-2712 & **Baker** 703 615-2221  
1/18 **Crooks** 703-203-9692 & **Kemp** 703 771-8917  
1/25 **Falk** 703-777-5027 & **Ernst** 571-246-3884

#### February 2014

2/1 **Hart** 703-777-5080 & **Nassauer** 914-329-1877  
2/8 **Sorrell** 703-777-1860 & **Kibler** 703-980-2990  
2/15 **Frankenfield** 571-246-2844 & **Hyland** 703-443-9140  
2/22 **Quitter** 703-777-8511 & **McKenzie** 703-669-0169

#### March 2014

3/1 **Snidow** 703-777-6105 & **Runde** 703 401-1711  
3/8 **TBD** 904-377-6557 & **K Glaeser** 401 523-2474  
3/15 **Hillebrand** 703-777-8010 & **Adams** 703-777-7814  
3/22 **Baker** 703-615-2221 & **Gustafson** 703-777-6368  
3/29 **Fabbioli** 703-771-1197 & **Wiseman** 703 777-2168

### Minutes of the December 7, 2013

#### Award Banquet & Membership Meeting

**Attending**—(26) *active members:* Adams, Baker, Bond, Crooks, Fabbioli, Falk, Ferreira, Fisher, Frankenfield, Patricia Glaeser, Karl Glaeser, Gustafson, Hart, Hillebrand, Howder, Kemp, McKenzie, Meyerhofer, Penaranda, Quitter, Runde, Scheibhofer, Siebentritt, Snooks, Sorrell, and Wiseman

**Guests:** Mary Lee Adams, Sandra Baker, Patti Bond, Cynthia Crooks, Colleen Fabbioli, Karen Falk, Barbara Frankenfield, Mary Gustafson, Anita (Hart), Cheryl Hillebrand, Pat Howder, Brenda Kemp, Teresa McKenzie, Jane Meyerhofer, Penaranda, Kay Quitter, Cynthia Scheibhofer, Siebentritt, Evelyn Snooks, Gerry Sorrell, and Marilyn Wiseman.

Former members Chuck Billand, Bob and Dixie Demory, Jim and Ros Dirmeyer, Ron and Linda Everhart, Chris and Judy Gerow, Don and Chris Morrell, Bill and Joanne Plazyk, and John Whitmore. Also attending were Eleanor Tillet Geary and Gail Higgins, Graham and Georgeanne Overman, Joe and Karen Elarde, Hal and Donna Raffensperger.

Social Hour began at 6 PM. Liz Penaranda, Michelle Ferreira, and Tony Meyerhofer noted attendance as the members and guests arrived. New member nametags produced for the special occasion were distributed. Nametags for guests were completed also.

Sandy Baker played many lovely Christmas songs on the piano, while former and current members and guests met and got re-acquainted. Beverages and hors d'oeuvres were available. The blazing fireplace added warmth to the otherwise wintery evening.

Near the hour of 7 PM, President Peter Gustafson announced the group should move into the dining room to begin the Banquet.

Peter Baker welcomed Club officers, members, spouses, and special guests. Charter members were asked to stand, and words of appreciation were said for them and the vision they had to start the Lucketts Ruritan Club and to continue in spite of the difficulties.

Peter B. also recognized special Guest Geary Higgins (and his lovely wife Gail). Geary is our Catocin District Supervisor. Geary has been a great supporter of the Lucketts Ruritan. He has graciously sacrificed his time away from family and business to attend to critical Ruritan issues. He has attended both membership and director meetings and has advocated on our behalf by writing letters to help promote our community service efforts. The Lucketts Ruritan Club appreciates all he has done for our community.

The Club made a concerted effort this year to invite former members to the Awards Banquet. These are individuals who have made an impact on our community service organization in years past. Former members were asked to stand when their names were called for recognition by the Club: Chuck Billand, Bob Demory, Jim Dirmeyer, Ron Everheart, Chris Gerow, Don Morrell, Bill Plazyk, and John Whitmore.

Gloria Bennett was recognized for her support of the Club and her support of Joe Bennett, a Charter member who passed away last year.

Recognition and thanks were given to all the people who worked on setting up the Banquet this year, including Matt and Kay Quitter, Michele Ferreira, Liz Penaranda and Peter Hart. A lot of work was involved in preparing the table decorations, arranging for then food, beverages, hors d'oeuvres, music, entertainment, etc.

All the Ruritan members that participated in any charitable or fund raising event this year were then recognized. P. Baker:

"We gather here tonight to celebrate and recognize the sacrifice you have made. The time spent away from home

## *Proceedings of the Lucketts Ruritan Club, Inc.*

attending meetings arranging parking events, supervising trash donations, counting donations, making deposits, preparing minutes, treasurer's reports, paying bills, filing forms with the county government, the Federal government, Ruritan National. The time spent late at night putting meeting agenda's together, updating website information, photographing award events, preparing certificates, engraving plates, corresponding with school personnel to coordinate scholarship requirements, and evaluating scholarship forms (Pt. of Rocks Ruritan)."

John Adams then delivered the eloquent invocation befitting the event. Special remembrance was made for our departed members and veterans.

*A La Carte Catering* prepared the food for the banquet. The excellent meal consisted of rolls, green beans, mashed potatoes, herb potatoes, chicken, beef. Various desserts, and coffee were available.

### **PROGRAM and ENTERTAINMENT**

At 8:00 PM a motion to open the meeting was made and so moved. Sergeant at Arms, Peter Hart, was called to escort Song Leader Matt Quitter to the podium. Matt was formally presented with a baton for the outstanding job he has done as Song Leader in 2013. We can only hope he is able to continue to approve in 2014.

Matt led the Club members in singing the song "America the Beautiful". This is the first time on record when the Lucketts Ruritan meeting was begun with the song, as specified in the Ruritan Club and District Officer's Handbook.

Tony Meyerhofer briefly discussed the November meeting minutes. The President made a motion to approve the minutes, the motion was seconded and quickly approved.

Steve Scheibhofer discussed the *Treasurer's Summary of Giving*.

The Lucketts Citizen of the Year was awarded to Eleanor Tillet. A plaque and bouquet of flowers were presented.

Attendance Awards were presented by Graham Overman, the Zone 6 Ruritan Governor, and Tony Meyerhofer, Secretary: *Baker, 3 yrs.; Hillebrand, 3 yrs.; Crooks, 4 yrs.; Scheibhofer, 5 yrs.; Fabboli, 6 yrs.; Quitter, 12 yrs.; Hart, 14 yrs.; Howder, 22 yrs.; Snooks, 23 yrs.; Moreland, 33 yrs.*

Graham then provided Ruritan National Awards, assisted by James McKenzie. Operation "We Care" and Ruritan Foundation Birthday plaques were presented. Special Recognition awards were awarded to: Ernst, Sullivan, Higgins, Kay Quitter, Crooks, Hillebrand, Kemp, Sorrell, Baker, Small, Howder, Audrey Moreland, L. Hobbie, Dennen and Waters for their efforts during the past year. Hillary Cooley was recognized for her work at the old Lucketts School and Sandy Baker for her music, with each receiving a bouquet of flowers.

A certificate of *Outstanding Service* was presented to our retiring club Treasurer, Steve Scheibhofer, Audrey and Buddy Moreland (absent), Dan Wiseman and Steve Hillebrand. Peter Hart said a few words about Buddy and Audrey, who could not be there because of Buddy's health.

In addition to Steve Hillebrand's "Outstanding Service" award, Steve also was honored as *Ruritan of the Year*.

Dan Wiseman was given a special gift (along with his "Outstanding Service" award) for his many years of service arranging for, and managing parking for the Lucketts Fair. The gift was a framed photomontage of the "parking crew" surrounding an original caricature of Dan by Steve Hillebrand.

### **NEW BUSINESS**

The installation of Officers for 2014 occurred next, with Overmann and Sorrell assisting. All Officers were given a new updated handbook, and incoming Officers were given a pin tab showing their position.

This is the list of new Officers:

- **1-year Director:** (and Past President): **Peter Baker**
- **3-Year Director:** **Fred Nassauer** (incoming)
- **Director, year 2:** **Matt Quitter**
- **Director, year 3:** **Steve Hillebrand**
- **Secretary:** **Elizabeth Penaranda** (incoming)
- **Treasurer:** **Craig Bond** (incoming)
- **Vice President:** **Jim McKenzie**
- **President:** **Peter Gustafson**

In conclusion, Peter Gustafson spoke a few words about the club's accomplishments in 2013, and goals for 2014.

A motion to adjourn was made by Peter G, and was seconded by Peter Baker. All present voted "aye" and the meeting adjourned at 9:10 PM.

### **AFTER DINNER ENTERTAINMENT**

**The Dominion 4**, a barbershop quartet, provided lively entertainment. The group did an excellent job and the club members were encouraged to sing along, which many did—especially on "America the Beautiful"—to end the evening.

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## **Minutes of the December 17, 2013 Board of Directors' Meeting**

Meeting was called to order at 7:35 PM.

**Attending:** Baker, Bond, Crooks, Ferreira, Gustafson, Hillebrand, McKenzie, Meyerhofer, Nassauer, Penaranda, Quitter, Sorrell, and Scheibhofer.

President Gustafson provided holiday cookies, hot cider, and coffee, which were appreciated and enjoyed by all.

Motion made and passed to tentatively approve November meeting minutes, unless we receive any changes by month end.

Pres. Gustafson presented new Director Fred Nassauer with his Director pin.

### **Officers Reports**

Several members still have outstanding dues. We still need to check banquet attendance sheets and send out notices in January to bill those who accepted but did not show at the banquet (\$15/person). This step is necessary because the caterer's fee reflects all confirmed attendees. Club revenue from Morven Park typically goes toward the banquet, and if the amount we get is not enough, members pay.

## *Proceedings of the Lucketts Ruritan Club, Inc.*

### **New Business**

- **2014 budget:** Steve Scheibelhofer will print out the adjusted and final budget to present to the members for approval at our January meeting. Steve noted that the finance committee was very active and did a lot of good work this past year, including reviewing our investment mix and distributions and making recommendations for some changes. Motion was made and passed for Board approval of the 2014 budget.
- Handoff of duties and knowledge transfer from Outgoing to Incoming Officers: Steve Scheibelhofer and Stan Sorrell will remain on the finance committee under the new Treasurer, Craig Bond, for continuity. Matt Quitter will show new Secretary Liz Penaranda where the archival files are at the Community Center.
- Compactor/Recycling Service:
  - 1) We still have some scheduling issues, such as people who have left or who cannot physically do trash are still on the schedule. Point was made that this is the most visible and important Lucketts Ruritan activity, so it should operate effectively. Discussion followed about trash responsibilities. Board will send out a general email to the membership recognizing that some members may have physical or other limitations on physical work and asking for ideas for other ways these members could contribute to the club.
  - 2) Cash collection: Point was made that we have always operated on the honor system, but that there is no control or monitoring if someone opens the box to take out change. We need to be sure that a club member is near the cash box at all times. Discussion followed about a trash fee increase to \$5 (We have not raised the suggested donation amount for 10 years, the compactor cost has increased 5%, and the dump fee is \$6, not including cost of gas to get there). Pres. also announced that he would conduct a short ceremony to retire the old card table and christen the new card table that will be in service in January! Discussion followed about additional ways our club can raise funds. Ideas included asking other clubs what they do, having a barn dance, offering trash pickup service on Saturdays, offering prepaid tickets or a trash subscription. Other ideas are welcome. Discussion also included how and when to offer relief to Buddy Moreland's family from the cash collection duty. Club needs to have a Plan B for money collection and deposit if Buddy's family wishes to pass this responsibility back to the club. One idea was for officers to rotate the responsibility to pick up the cash, but this may result in logistical issues with check handling and deposit slips.
  - 3) We will need extra help at trash on the two Saturdays after the holidays (Christmas and New Years).

Three actions resulted from this discussion:

1. Pres. Gustafson will send out an email to the membership regarding the trash schedule. Jim McKenzie and Michele Ferreira will assist. (Updating and maintaining a current list of members on the schedule could be a potential task for someone who is not physically doing trash).
2. Pres. Gustafson will send out an email to the community about the trash fee increase. Peter Baker will draft the message and Ryan Henning will assist with the distribution list and technical issues. Pres. will also put up a sign near the cash box recommending a \$5 donation for trash handling and a graphic sign that illustrates how the trash money is distributed, i.e., education/scholarships, Scouts, etc.) Pres. pointed out that our operating budget includes only the annual banquet and national club dues.
3. We will develop a Plan B for the trash cash collection and deposits to the bank. Peter Gustafson, Steve Hillebrand, and Stan Sorrell will visit the Sullivans/Morelands to take award plaques to them and will talk to them about what they want to do going forward about cash collection.

John Adams has been serving as club Chaplain, but will not be able to continue in 2014.

### **2014 Committees and Committee Assignments**

Pres. Gustafson distributed a sheet identifying the potential committee chairs, vice chairs and alternates for 2014. He noted that trash and recycling, previously listed under Environment, is now under Public Services. If the committee chairs accept their roles, they will briefly speak in the next membership meeting about what their committee does and ask for volunteers.

### **Awards Banquet Debrief**

1. The new catering company was approved. Everyone enjoyed the food and its presentation.
2. Point made that the cocktail hour was too short to allow the desired amount of interaction with attendees, so suggestion was to start the cocktail hour earlier next year.
3. Dominion 4 barbershop quartet entertainment was a great success. Group wanted photos of their appearance—David Crooks and Steve Hillebrand sent photos and Steve made a special Christmas photo. Club paid this group \$250. Board agreed to book them again for next year's banquet, which will be Dec. 6, 2014. Booking should be done soon to maximize our chances of getting them to our event earlier than 9:00 PM.

Meeting adjourned at 9:10 PM.

*Submitted by Elizabeth Penaranda*