



# Lucketts Ruritan

**Board of Directors:** Peter Gustafson, *Past President*; Jim McKenzie, *President*; Doug Kemp, *Vice President*; Elizabeth Penaranda, *Secretary*; Craig Bond, *Treasurer*; Steve Hillebrand, Matt Quitter, Fred Nassauer: *Three-year Directors*

## General Membership Meeting Minutes

**Attending:** Adams, Baker, Bond, Cleland, Dunn, Fabboli, Falk, Ferreira, Fisher, Gustafson, Hart, Hillebrand, Howder, Hyland, Kemp, McKenzie, Meyerhofer, Moffett, Nassauer, Ohneiser, Penaranda, Quitter, Scheibhofer, Siebentritt, Small, Snooks, Sorrell, Wiseman

**Guests:** Mark Hewitt, Mary Gustafson, Marjon Clark, Carolyn Clement, Valerie Pinkman, Stacy Kelly, Cori Byrne, Bob Carr, Suzanne Eblen, Jim Jackson.

Pres. McKenzie called the meeting to order at 7:30 PM. Our meeting was held in the LCC auditorium to accommodate our large number of guests, who included member spouses, representatives from LES school and PTA and the Waterford/Lovettsville Ruritan Club, and the owner of the Lucketts Store.

P. Baker said the invocation before the meal was served. We thanked the ladies of Furnace Mountain church for preparing it.

Pres. McKenzie asked for approval of the April General Meeting minutes. Motion was made and passed to approve the minutes.

**Treasurer's Report:** C. Bond presented the Treasurer's Report, noting that receipts exceeded disbursements by \$3,404.35. Total receipts were \$6,296.34; disbursements were \$2,891.99. Our total cash and investments are \$168,445.42. Various members still owe a total of \$1065 for outstanding dues and banquet fees. Also, C. Bond reported that he mailed our tax return. Pres. McKenzie noted that our club donated over \$32K to our local community and the organizations we support. For the benefit of our guests, he explained that most of our funds come from our trash and recycling service. A motion was made and passed to approve the Treasurer's Report.

### Program

Our program for the evening was our own Steve Hillebrand and Ian Moffett, who presented the parking plan for the upcoming three day Antique

**Next Meeting** May 12, 2015

June 13th, 2015 • Skills USA •  
2:00 P.M.

### PROGRAM HIGHLIGHTS

**Program:** Our June meeting will be our annual spring picnic, to be held at Skills USA on Saturday June 13<sup>th</sup> from 2:00 to 5:00 PM. We will have Appalachian and Bluegrass music, food, and beer. Bring a dish to share.

Fair/Spring Market event at the Lucketts Store. He introduced Lucketts Store owner Suzanne Eblen, and explained that for this event, our club will serve as a bridge between the store and LES. He presented a map of the area showing all the parking areas to be used during the event and explained how traffic will be directed and handled throughout each day. Steve noted that the big picture was to be aware of the expected congestion in downtown Lucketts during the fair hours. To handle this, the plan is to direct traffic off Rt. 15 at various points north and south of Lucketts. Steve met with the Loudoun Co. Sheriff and police to develop a plan to bring people in on back roads from both directions. They will use spinners and signs to direct traffic. Parking workers can park behind the school, away from downtown Lucketts.

On Friday, the preview day, 500 premium tickets for early entry have been sold, which may involve up to 1000 cars, which will be parked in Suzanne's field and nearby landowner Tony's field. Vendors will also park in Tony's field. Any overflow will go in the high/upper field. On Saturday and Sunday, we expect 3500 people/2000 cars to attend the Antiques Fair. On Saturday, the fair opens at 8:00 AM; parking will begin at 6:00 AM. Nine deputies and motorcycle personnel have been assigned to help with traffic flow.

Steve noted that on Saturday morning, our trash/recycling service will go as usual in the morning until noon; after trash, we can use the

parking areas at the school. He also noted that regular activities at LCC will also be going on, such as yoga classes, as well as a baseball game on Sunday—these events will also need the associated parking lots.

Other items of note were: signage will direct patrons to a handicapped parking area; P. Gustafson will coordinate with the trash company to ensure that their trucks and bins are in place by 8:00 AM Saturday; the Office of Emergency management and the Sheriff's department sent an email message out about neighborhood (Village Green) residents exiting onto Rt. 15; there will be early direction to fair vendors for parking and unloading; and Lucketts Store will provide sandwiches and Lucketts Ruritans will provide water, vests and flags.

### **New Business:**

*Lucketts Ruritan Picnic:* F. Nassauer reported that our June meeting will be our annual spring picnic at Skills USA on Saturday, June 13 from 12:00 noon to 5:00 PM. Bring your families and friends!

*July Awards Banquet:* Pres. McKenzie reported that the Board voted at our last Board meeting to cancel the July awards banquet where we honor the recipients of our scholarship and citizen awards. We have noted in previous years that attendance at this event is very low, as people have dispersed for the summer; consequently, the BOD felt that this special dinner event could be discontinued.

### **Old Business:**

*Lucketts Elementary School:* F. Nassauer reported that, so far, six children have become members of a Ruritan Youth Club at LES. Naomi Hattaway will oversee their meetings, which will be held from 2:30 to 3:30 PM after school. Started five

weeks ago, this group has elected officers and has already made blankets for rescued animals, cleaned up around the school, and started a coat and shoe drive. They are excited about giving and helping our community. They want to do a project at LES to plant fruit trees; Principal Clement will check on the feasibility of doing this on school grounds and will ask the club to do a business plan if the project can go forward.

*Parking Projects:* S. Hillebrand provided an update on our parking projects. The next two are soccer events at Morven Park, one over the Memorial Day weekend and another in June. Following these are the six days of the World Police and Fire Games, when other clubs will help us with parking over the time period.

*Fall Picnic:* We will discuss at another meeting a back to school community picnic at the end of August. LES would lead the planning for this event; our Ruritan Club would assist as needed.

*Membership:* Pres. McKenzie reported that the BOD voted to approve a family membership to our Ruritan Club. The first member would pay the full yearly dues; each additional family member would pay only the \$44 required for the dues to National Ruritans. A motion was passed to approve this discounted family membership.

### **Announcements and Mail:**

None.

The Pledge of Allegiance was said and the meeting was adjourned at 9:00 PM.

*Submitted by Elizabeth Penaranda, Secretary*

## Board of Director's Meeting Minutes

May 26, 2015

Attending: C. Bond, Gustafson, Hillebrand, Kemp, McKenzie, Nassauer, Penaranda, Quitter, Small, Sorrell

Pres. Jim McKenzie called the meeting to order at 7:31 P.M.

**Review of Minutes:** The Board approved the May General Meeting minutes with one minor correction.

**Treasurer's Report:** C. Bond presented the interim Treasurer's Report. Receipts were \$5271.49, plus \$5K from the Lucketts Antiques Fair; disbursements were \$3377.98, less \$200 for parking supplies. The amount of outstanding Membership Dues and banquet fees still owed is \$777.00, down from over \$1000 last month. Cash and investments totaled \$170,293.28. We noted that, to ensure accuracy, the treasurer's roster needs to be updated by adding the new members and deleting old members. Craig will also reduce the number of paper copies of the Treasurer's Report that he brings to meetings.

The \$5K earned from parking at the Lucketts Antiques Fair was to be equally split between our club (to be donated to LES) and the LES PTA; however, since the PTA did not produce the expected and needed number of workers, we asked the Lovettsville/Waterford Ruritan Club for help. Accordingly, we owed the L/W club \$826. BOD discussion focused on whether we should deduct \$826 from the amount going to the PTA or divide the remaining \$4174 equally between the school and PTA, with each to receive \$2087. A motion to distribute the funds in a 50-50 split was made and passed. S. Sorrell revisited the issue of eleven LES teachers paying for school supplies out of their own pockets. The BOD discussed whether we could or should designate some of our donated funds for this purpose. The BOD decision was to make no designation until we get more information regarding applicable school policy. We will distribute the checks to C. Clement, LES principal, and to N. Hattaway, incoming PTA president, at our annual picnic on June 13. The interim Treasurer's Report was approved by the Board.

### New Business:

*Rudi-Youth Club:* S. Sorrell reported on the progress of the newly established Rudi-Youth Club at LES. He noted the upcoming article in the newsletter, *Lucketts News & Notes*, announcing the formation of the club and our Lucketts Ruritan Club as its sponsor. Sixteen youth members are needed for a club charter; so far, the youth club has six members, each of whom has an officer position. The club's first idea is to plant fruit trees on the LES school grounds; they are writing a business plan that will guide the project. S. Sorrell, who has been working to establish this club, asked the BOD for our club's commitment to provide the one-time fee of \$50, the annual administrative fee of \$100, and the district fee of \$25 (total \$175) to kick off the Rudi-Youth Club; he also asked the BOD for \$250 in seed money to buy supplies; these funds can be raised partially from sales of items at our booth at the Lucketts Fair. The LES PTA Treasurer, Lauren Johns, will work with the Rudi Club Treasurer, and S. Sorrell will work with the club to teach procedures. The BOD passed a motion to provide the designated fees and seed money to the LES Rudi-Youth Club.

*Parking:* S. Hillebrand met with Suzanne Eblen of the Lucketts Store for a debrief of the parking at the Antiques Fair. She was very pleased with our assistance; everything went very smoothly, and she would like to use us again next year.

Hillebrand summarized the upcoming parking events in the next weeks, which include several soccer events and the Police and Fire Games at Morven Park (our earnings for this event will be less than projected because fewer teams have signed up to play, thus requiring fewer workers). Steve noted that Bob Carr of the Lovettsville/Waterford club will no longer be responsible for coordination of Waterford Fair traffic control; the Waterford Foundation plans to bid out traffic control/parking for this year's fair.

Steve also noted that this year is the 5<sup>th</sup> anniversary of the restart of the *Lucketts News & Notes* newsletter by Mary Gustafson. He suggested that we pay Mary more for her work on producing the newsletter; the BOD was positive about this idea, but decided that we need more information about newsletter production expenses before we can make a final decision.

*Ruritan Picnic:* F. Nassauer will send out an email invitation to our picnic, to be held on June 13<sup>th</sup> at Skills USA. We will invite Susanne Eblen, our patron and owner of the Lucketts Store, the LES

PTA members and staff who helped us with the Antiques Fair parking event, Geary Higgins-our representative on the Board of Supervisors, as well as family members and guests. D. Kemp will lend a grill; F. Nassauer will buy supplies; P. Hart will provide a pop-up tent. P. Gustafson reported that the band originally booked for our event has backed out, but he has contacted a High School bluegrass group and another musical friend, and is confident we will have music!

*Point of Rocks Teaming Effort:* We discussed the need to be more proactive in pursuing projects and activities through which we can team with the POR club. Both clubs can help each other and would like to pursue ways to solidify our partnership. L. Penaranda announced a free line dancing class given by a local woman held at the POR meeting room at the POR Community Center. The class meets Thursday evenings from 7:30 to 9:00 PM.

*New Members:* The Board voted to accept Mark Hewitt as a new member of the Lucketts Ruritan Club. Sec. Penaranda will add him to our roster and to the National Ruritan Roster online. We have also received applications from Naomi and Todd Hattaway; however, these were not available at the BOD meeting and could not be reviewed. P. Gustafson reminded the BOD that potential new members are required to attend two meetings before they can be voted in; we will notify the Hattaways of this requirement.

*Retiring Member:* D. Snooks will become an inactive member at the end of June of this year. The BOD voted to make him an Honorary Ruritan for Life. We will prepare a certificate for Dick to honor his service to the Ruritans.

*Miscellaneous:* We need new cones for trash and recycling on Saturdays. We will buy several new cones.

We also need vests for trash and recycling workers. The issue was raised that perhaps workers should provide their own vests. The BOD tabled this issue for discussion at a later date.

### **Old Business:**

*Scholarships:* We received six applications this year. The POR club evaluated the applications and provided their scholarship recommendations, as they have done in previous years. In early June, our Scholarship Committee discussed the POR club's recommendations and finalized our recommendations for awards. Based on emails from Peter Gustafson, Liz Penaranda, Tom Small,

Fred Nassauer, Craig Bond and Doug Kemp, the BOD approved Tyler Entner and Maxwell Tagg \$4,000 each, Alexis Bailey \$3,000 and Mason Cox \$2,000. Congratulations to all the winners!

The BOD agreed that we should be consistent with previous years in the amounts we award to individual awardees. We will also engrave the plaques and prepare the certificates and gift cards for the recipients of the Citizenship awards.

### **Announcements:**

None.

Meeting adjourned at 9:05 P.M.

*Submitted by Elizabeth Penaranda, Secretary*