



# Lucketts Ruritan

Board of Directors: Jim McKenzie, President; Conrad Falk, Vice President; Elizabeth Penaranda, Secretary; Craig Bond, Treasurer; Tom Small, Rich Cleland, Al Menendez, Pat Logue, Directors

## General Membership Meeting Minutes- March 21<sup>st</sup>, 2017

**Attending:** Baker, Bond, Dunn, Falk, Ferreira, Frankenfield, Hart, Hillebrand, Kemp, Logue, McKenzie, Menendez, Meyerhofer, Moffett, Penaranda, Quitter, Small, Sorrell, Stanley

**Guests:** Patrick Ryan.

CTO by Pres. Mckenzie at 7:32 PM.

Pres. McKenzie welcomed our guest. Peter Baker gave the blessing before the dinner meal, which was again prepared by Roots@657.

**Minutes:** Minutes were approved.

**Treasurer's Report:** C. Bond reported total income of \$4,990.75 and expenses of \$6,578.35 for a net ordinary income of negative \$1,587.60, due to the five week accounting time period in January and a two month charge for trash collection. Unrealized gain from our T. Rowe Price account was \$4,387.42, for a total net income of \$2,799.82. Accounts receivable were \$1,384.06, checking account has \$6,473/38, and our T. Rowe Price account has \$164,362.06, for an assets total of \$172,219.50. Banquet dues owed were \$220.00; member dues owed were \$457.06. Treasurer's report was approved.

C. Falk presented the Finance Committee report, recommending two changes to our investment allocations: to reinvest the dividend cash from our investments and to increase our percentage of investments in municipal bonds to 40% in accordance with our approved fixed income strategy.

### New Business:

*Arrowhead Presentation:* The dedication ceremony for the Jenkins arrowhead collection is scheduled for April 11<sup>th</sup> at 7:00 PM at the Community Center. The final decision was to keep this occasion a normal April club meeting, rather than making it a community event, but without a business meeting. However, we have invited several local guests, and five people will speak briefly. We will not have a dinner meal this evening, but will offer drinks and finger foods /hors d'oeuvres. Hilary Cooley of LCC will coordinate refreshments. Pres. McKenzie noted that the timeframe will be a 30-minute meet and greet, followed by a 30-minute dedication ceremony and brief talk. Invitations to guests will

### Next Meeting

April 11th, 2017 7:00 P.M.  
Lucketts Community Center

### PROGRAM HIGHLIGHTS

**Program:** Our program will be the dedication ceremony for the Jenkins arrowhead collection. Note that the time of the meeting is 7:00 PM rather than the usual 7:30 PM.

go out Friday. We estimate between 50-60 attendees. S. Hillebrand will take photos for *Lucketts News & Notes* and will prepare nametags for guests. P. Logue will handle an article for submission to local newspapers.

The cabinet for the arrowhead collection is finished. P. Gustafson will install a plaque and a digital display screen that will run a photo montage showing photos of Jenkins and a brief history of the Indians who lived in this area and on the river islands where the arrowheads were collected. For the dedication ceremony, P. Gustafson will either narrate during the slide show or add an audio track. The Loudoun Museum will donate some artifacts and a touch panel to enable children to handle some of the arrowheads and stones. This touch display will be freestanding next to the cabinet. J. Adams suggested a ribbon cutting to launch this gift to Lucketts.

S. Hillebrand submitted an expense report for the displays, noting that we are \$480 over budget because of the addition of the digital slide display. The club members voted to cover this overage.

*Scholarship Committee:* T. Small reported that all is on track. He met with 21 students at Tuscarora Mill High School at two meetings. The due date for applications is the second Friday in April.

*Route 15 Meeting With Geary Higgins:* Pres. McKenzie explained that the Board revisited this event as the program for our March meeting, due to the delay in the VDOT transportation study report (now due out in April) and G. Higgins' availability. Higgins is available on May 16, so the Board agreed to **hold our normal club meeting on May 16 instead of May 9 for a discussion with G. Higgins about Rt. 15**. This meeting will be open to our club and family members and a few interested friends and community representatives.

We will use this meeting as a chance for us to ask G. Higgins about what we can do to address safety on Rt. 15. We will consult with Higgins about an open community-wide meeting later, perhaps in the fall, after we have seen the report from Kimler Horn engineering. We will determine with him whether to include VDOT and engineering firm representatives to be available to answer questions and concerns. P. Logue will advertise this community event for the club in the Sept/Oct edition of *Lucketts News & Notes*.

*Lucketts Rudy Youth Coat Drive in Ruritan National Magazine:* Pres. McKenzie noted that our Rudy Youth Club's successful coat drive last fall was the subject of an article in the Ruritan National Magazine. He thanked D. Kemp for writing the article and submitting it to National. Congratulations to the Rudy Youth Club for this recognition!

*Parking:* I. Moffett presented a new list of the 19 scheduled parking events for 2017, some confirmed and some not. A few are new events. He noted that the Loudoun County Fair goes all week; for this event, our club could commit to one day and evening of parking assistance, and may need help from other area clubs to cover all shifts. Pres. McKenzie and I. Moffett went to the 25th anniversary event held by the Lovettsville/Waterford club, who thanked our club for helping them start and become established.

*Optimist Club Fund Raiser:* The local Optimist Club will hold its annual golf fund raiser soon. Pres. McKenzie will send out information about this event and encouraged members to participate.

*June Picnic:* Pres. McKenzie noted that the Picnic Committee should start planning for our annual picnic, usually held the first weekend in June. We will confirm with Skills, USA that we can hold the picnic there.

### **Old Business:**

*Trash:* J. McKenzie noted that A. Presgraves has submitted his resignation from the club, effective March 31<sup>st</sup>. Since he was assigned trash duty on April 22<sup>nd</sup>, we will find a replacement for him, possibly whoever was assigned in August for the Lucketts Fair date. Note that if you switch your trash duty date, please notify M. Ferreira, so she can manage the schedule.

*Lucketts Junk Yard:* On behalf of the Environmental Committee, S. Hillebrand reported on the status of the nearby "contaminated truck

repair facility" in Lucketts. J. Frankenfield met with the county and reported that, at present, the property owner is not violating any county zoning regulations. There are no grading issues, and the owner has permits for two buildings that are in the floodplain area. Several large trucks are still on the property, but the owner has apparently bought another property in Catlett, VA and is moving equipment out of Lucketts. We also learned that the county Dept. of Environmental Quality is looking at runoff issues.

### **Announcements:**

1. Pres. McKenzie announced that Andrew Presgraves has resigned from the club, effective March 31<sup>st</sup>.
2. M. Quitter announced that the Lucketts Boy Scout troop has sponsored its 51st Eagle Scout! The troop will begin to distribute flyers for their annual yard sale, to be held on April 22<sup>nd</sup> and will begin to collect donations on Saturdays at trash, beginning April 1<sup>st</sup>.
3. S. Hillebrand has a map of Rt. 15, showing where safety measures, such as rumble strips and reflectors, are and are not installed along Rt. 15.

The trash schedule can always be found on our website at: <http://luckettsruritan.org/for-members>, then click on the "[Compactor/Recycling Assignments](#)" link.

Pledge of Allegiance was said and the meeting was adjourned at 9:05 PM

*Submitted by Elizabeth Penaranda, Secretary*

## **Board of Directors' Meeting Minutes**

*March 26th, 2017*

Attending: Adams, Bond, Cleland, Falk, Gustafson, Hillebrand, Logue, McKenzie, Menendez, Penaranda, Quitter

CTO 7:35 PM.

The minutes were not available for review. The Secretary will email minutes to the Board for approval in the coming days.

**Treasurer's Report:** Treasurer C. Bond provided the March financial profit and loss reports. Total income was \$5,796.87 (reflecting trash receipts, member dues and banquet income) and expenses were \$4,284.18, reflecting compactor service cost, meeting meals, and newsletter costs) for a net ordinary income of \$1,512.69. Checking account has \$8,346.07; our T. Rowe Price account has \$164,362.08, for an assets total of \$173,137.19. Dues owed are \$249.06; banquet dues still owed are \$180.00. Bond noted that the report now shows the number of members for whom we pay National dues, currently 38, less Honor members. The BOD approved the Treasurer's Report.

### **New Business:**

*Finance Committee Report:* C. Falk presented the committee report on our investment strategy and recommended investment changes, which were approved. Specifically, the committee recommended a lower degree of risk and an adjustment to the distribution of funds to be more in line with our investment goals, which are to have 60% of our assets in equities and 40% in bonds. We will reinvest cash from dividends into the investment account. He also reported that our books were reviewed and all is in order.

C. Bond noted that three people are designated signers on our checking account; due to the resignation of S. Scheibhofer, we need an additional person to be a signer. The Board approved the shift of funds, C. Falk as the third co-signer and the review of last year's finances.

C. Falk asked whether we have liability contracts for our parking events for such items as property damage. We do not have contracts for individual events, but we do have Ruritan National insurance that covers personal injury liability. We do not have insurance for our trash service. We can buy

riders from Ruritan national if needed. The Board determined that we may need to engage an independent insurance agent to help us with non-profit limited liability coverage. Falk will research what is and is not currently covered by Ruritan National and will recommend any additional needed coverage. He will also research the coverage of the LCC Advisory Board and our Optimist Club partner when making his recommendations to the Board.

*Arrowhead Dedication Ceremony:* Invitations have gone out for the April 11th dedication at 7:00 PM at the Community Center. Invitees include the Jenkins family, Supervisor G. Higgins, Loudoun Co. Parks and Recreation head, Loudoun Museum Board, LCC Advisory Board, and Ray Wagner and Doug from the cabinet shop. J. Adams will welcome guests; speakers will be J. McKenzie, Bill Harrison, Hilary Cooley and P. Gustafson. McKenzie estimates about 50 attendees. He reiterated that this will not be a club business meeting and that refreshments will be served at the end of the ceremony. J. Adams thanked the Board for our support of this initiative.

*Rt. 15 Meeting with Supervisor Geary Higgins:* Pres. McKenzie recommended that this meeting be held on May 16<sup>th</sup>, as this was the date G. Higgins is available and because the engineering report from Kimler Horn Co. is delayed. After discussion, recognizing that this issue can be controversial and emotional within the community, **the Board voted to make this meeting our normal monthly meeting (instead of May 9th) and to limit attendance to our club members and spouses and a few guests (Martha Polkey of Catocin Coalition, Mike Watkins of Village Green community and family members of those involved in Rt. 15 accidents).** We will use this meeting as a chance for us to ask G. Higgins about what we can do to address safety on Rt. 15.

P. Logue sent an email link to the obituary of the young man recently killed on Rt. 15, noting that after he lost his own father in an accident, he set up a foundation to fund children of accident victims.

*Picnic:* Pres. McKenzie met with zone 6 chairman Graham Overman and representatives from the Lovettsville and Hamilton Ruritan clubs to discuss what the area clubs might do together. One suggestion was to hold a community picnic in the summer where clubs can come together and share expenses and ideas. Pres. McKenzie will send out

an email to set up a meeting with other club representatives to set dates, actions, and responsibilities for such an event. C. Falk will ask the president of the Hamilton club where they hold their picnic events, but we can probably continue to use Skills, USA. McKenzie will ask our Picnic Committee to get involved planning.

*Monthly Speakers:* Our May speaker will be Supervisor G. Higgins, who will talk about Rt. 15 safety and maintenance initiatives.

Upcoming speakers may include someone from Eagletree Farm cafe and winery and someone from the Optimist Club.

### **Unfinished Business:**

*Trash:* Pres. McKenzie noted that last Saturday, the truck again leaked and required some cleanup. McKenzie will ask P. Gustafson to touch base with the compactor company representative about the condition of equipment sent out to Lucketts. He noted that we have experienced recent issues with flying styrofoam and spilled paint, and that we may need to post a sign banning these materials in future.

### **Announcements:**

1. Pres. McKenzie noted that we still need to recruit new members to our club. We need to focus on personal invitations, shown to be the most effective way to recruit.

Meeting adjourned at 9:02 PM.

*Submitted by Elizabeth Penaranda, Secretary*