
August 2020 Board of Directors' Meeting Minutes

CTO: 7:04 PM

Due to the COVID-19 pandemic, we have suspended our regular monthly Membership Meetings. Our Board meeting for August (and for the months to follow) was/will be conducted via Zoom conference.

Attending: Dunn, Fauber, Gustafson, Hillebrand, Logue, Mears, Menendez, Penaranda, Stanley

Minutes: The July Minutes were sent via email to the Board and accepted. Minutes are available on the Ruritan website.

Treasurer's Report: D. Stanley provided a financial report for August. We had \$34,677.68 in our checking account. Our T. Rowe Price account had \$259,313.42, for a current assets total of \$293,761.10. Don noted that some members still owe the club for current dues and a few still owe for last year's Award Banquet. From the Board's decision to direct P. Hart, Sgt. At Arms, to call these individuals and ask if they still want to be in the club, P. Gustafson reported that he called P. Hart to do this. Financial Report was accepted.

D. Stanley reported that we continue to do well in terms of our budget, especially in the area of trash receipts. For example, collections of \$1600 for the previous Saturday were up \$600 from last month. He stated that so far, we have paid out \$17K in compactor fees, and our budget was \$19K. He also reiterated that we are now paying the compactor bill at the beginning of the month via our new credit card. We received a bill for \$300 from Hilary Cooley for facilities use fee for the LCC, and an invoice for \$400 for Ruritan National dues.

Compactor/Recycling Subcommittee Report:

P. Gustafson reported that we renegotiated our contract, which he will send to the Board for final review. The new contract reflects a 6% increase for this year, but we will not pay fuel and impact charges (\$400/mo.), The collection continues to go smoothly. Recycling is still an issue, as the bins fill up early and people are still not breaking down boxes. He reiterated what is and is not acceptable for recycling. NO flowerpots, plastic toys (but plastic jugs and bottles and food containers are OK), and no construction debris in large amounts.

Finance Committee Report:

P. Logue presented the proposed 2020/2021 budget and will send to the Board for final review and approval. The budget incorporates several assumptions related to the Covid-19 situation, which include an estimate of about \$100K in income, primarily from trash collections; no increase in dues receipts; negligible income from parking, since we have only one scheduled event; and an estimate of about \$15K from corporate and other donations. We still plan to collect donations as part of the coat drive this year.

Pat noted that since our fiscal year is now October 1 to September 30, we will have no banquet income, but we do have the \$12K from the GiveChoose campaign. This is a restricted fund designated for Covid-19 relief. The budget estimate for GiveChoose 2021 is \$7500, which will not be restricted and may be used for operational expenses such as *Lucketts News & Notes*.

The proposed budget reflects a total of \$102K in income; expenses include compactor cost, national dues, Rudy Jr. Club, registration with the Security Commission, parking (earned by other clubs who help us), newsletter, website maintenance, scholarships and grants, donations, and unallocated expenses. We may also sponsor promotions at trash and discuss a picnic for next summer.

The Finance Committee also discussed a Community Development Grant Program to help nonprofit organizations in the Lucketts community. The maximum amount designated would not exceed \$1500 in a fiscal year. Potential grantees (such as the LCC) would need to detail their projects and rationale for their application.

P. Logue also reported that we are working with P. Baker to modify our investment policy for our club funds.

Bulk Mail Permit:

D. Stanley reported that we are applying for our own permit for bulk mailing, rather than continuing to use the LCCAB's permit. We will get non-profit rates, at \$250/year and there is a one time application fee of \$250.

Future Meeting with County Supervisor Caleb Kershner and Board of Education Member John Beatty:

P. Logue will send an invitation to these individuals and ask their availability in October or November. The meeting is designed to foster a spirit of cooperation with our supervisor and school board representative. Discussion topics may include information about our club, our waiver at the dump for our trash, and our community resources. P. Gustafson noted that Rt. 15 issues are still active at the county level. Other issues are that the LCC is not open on the weekends and therefore, does not operate as a Community Center, but more as a school; and the problem of LES losing funding and staff if enrollment falls below 300 students, a possibility during the Covid situation when more people are homeschooling. P. Logue will draft an agenda for this meeting, and G. Mears offered Faith Chapel as a meeting venue.

Amazon Smile Account:

The Board passed a motion to change the administrator of the account to the club Treasurer and to replace the existing bank account with the club's bank account.

D. Stanley noted that we collect cash at trash for the Food Pantry; G. Mears will take fiscal responsibility for these funds. He noted that we have collected over \$2K to date for this purpose.

Request for Funds to Support Distance Learning Tools for LES Students:

We received a request from the LES school liaison for funds to support distance learning for students without sufficient tools and access. This support would come from GiveChoose funds which are specifically earmarked for assistance to those affected by the Covid 19 pandemic. Principal Clement has completed an application asking for \$1900 for supplies. The application has been reviewed by the Give/Choose Committee and a recommendation for approval has been submitted to the Board. Due to the urgency to provide the support as early as possible in the new school year, the Board approved the request and will ask for ratification from the General Membership. Future inquiries will be handled on a case basis via email with Board approval.

Annual Report to Ruritan National on Club Level of Effort on Public Service Projects:

We will ask our committee chairs to provide reports on hours expended on such projects.

Awards Banquet for 2020:

The Board passed a motion to cancel our awards banquet for 2020, due to the Corona virus situation.

Outreach to Membership:

Pres. Menendez will continue to provide updates to the membership about club business and activities. Note that minutes of Board meetings are available on our website.

Meeting adjourned at 8:30 pm.

Submitted by Elizabeth Penaranda, Secretary