

May 2021 - General Meeting Minutes

CTO: 7:45 PM

Now that COVID-19 has eased, we are resuming our regular monthly Membership and Board Meetings. Meeting venues will be announced each month. This month's meeting was held at Fabboli Vineyards.

Attending: Adams, Baker, Dunn, Ewell, Fabboli, Falk, Frankenfield, Gustafson, Hart, Hillebrand, Logue, McKenzie, Mears, Menendez, Penaranda, Qitter, Reeves, Rubright E, Rubright M, Sackman Deb, Scott, Stanley

Guests: Beth McClain, Susan and Kenny Lee, Cindy Kohler

Convocation given by Gary Mears, Ruritan Chaplain, and Pres. Menendez thanked the ladies of Furnace Mountain Church for providing the light fare and D. Fabboli for providing the venue for our meeting.

Minutes: The April Minutes were accepted. Minutes are available on the Ruritan website.

Presentation of Citizen of the Year Award to Ms. Susan Lee:

Pres. Menendez presented a plaque to Susan Lee in appreciation for her contributions to the Lucketts community over the years and acknowledged her recent efforts on behalf of Lucketts residents. We are all grateful for her continued participation and her assistance to our community. Thank you, Susan!

Treasurer's Report: D. Stanley provided a financial report for April. We had \$33,897.96 in our checking account; our T. Rowe Price account had \$304,549.90, for a current assets total of \$338,176.86. Trash receipts are up a little, still within budget. We received a grant request from Hunters 4 the Hungry for \$500; motion was passed to award this grant of \$500. Financial Report was accepted.

Updates:

Scholarship Fund: Pres. Menendez summarized the work of the scholarship committee this year and our awards of four scholarships to graduating seniors from Tuscarora High School and several grants to community groups for special projects. J. Adams explained that our scholarship program,

now in its 41st year, was originally established as a memorial scholarship fund to honor the charter members of the club, especially those who have passed away. S. Hillebrand then reported our award of a community development grant to the Lucketts PTA to fund playground equipment for kindergarten students. Sec. L. Penaranda read a very nice note from PTA President H. McTiernan thanking the club for our generous donation for this project.

Committee Assignments for Next Fiscal Year: We are in the process of finalizing committee assignments and committee chairs to be in place by October, the start of the next fiscal year.

Meeting with Supervisor Caleb Kirshner: The Board met with Kershner to introduce our club and ourselves to him and to provide information about our club activities and the local issues of interest to the Lucketts community. He was receptive to our concerns and promised to provide information as it becomes available.

Community Meeting on Drone Training Facility: P. Gustafson summarized the local concerns about a drone training facility being established on the original Fetzer farm on Taylorstown Rd. P. Gustafson and Beth McClain, an attorney, reported their request for a meeting with facility business owners of the drone training entity Xelevate, interested neighbors, and other parties to obtain information about the activities planned for this facility. Concerns focus on drone activity in an agricultural district, noise, night lighting, and other issues.

Existing Firehouse: We are researching possible uses for the old firehouse building on Lucketts Rd., now that the new firehouse has been completed. A remaining issue is water and sewer service to the old building, as the new building will use the septic system of Lucketts Elementary School, thereby making this option no longer available to the old building.

Compactor and Recycling News: P. Gustafson reported that M. Ferreira has maintained the trash schedule for several years but has now relinquished this job and has transitioned to At Large status. K. Price will now take over management of the schedule. P. Gustafson will continue to provide logistical troubleshooting as needed. Thank you to Karen and Peter for your continued assistance and support! Peter noted that

the schedule becomes a weekly issue if people switch their assigned position, so we remind members that they are responsible for finding their own sub, and encourage everyone to confirm their email address to make sure communications are received and accurate going forward.

Other trash news is that the recycling bins continue to fill up early, especially during this year of operation during covid-19. We are negotiating with the trash company about obtaining a third recycling bin, but issues remain regarding the required pickup of the bins each Saturday (our bins are brought in each week and removed; we do not have a permanent location for them). P. Gustafson reported that we have not missed a trash service week throughout this period of covid-19 restrictions.

Wells at Droumavalla Farm: Pres. Menendez summarized local concerns about three or more wells being drilled at Droumavalla Farm on Spinks Ferry Rd. for the purpose of selling water commercially. The apparent objective is to extract many thousands of gallons of water per day. Atty B. McClain explained the issues of drawing down the local water table, the risk of sinkholes, health and safety concerns, and the possible zoning issues associated with this activity. She noted that local by-right permissions currently allow this activity but she is working with concerned neighbors and other Lucketts residents to obtain county support to stop these very large water extractions. She has asked the county zoning administrator for an opinion and the county attorney for a legal review, but noted that the community may need to stand down for a while and wait for any county action before we pursue further.

Announcements:

1. Carolyn Johnson (wife of club member Mike Johnson) is the new LES PTA President. We look forward to working with her!
2. Regarding the Droumavalla Farm well drilling issue, atty. McClain stated that the community is asking members to report if they see water being removed from the property in water trucks. She noted that the county will respond if notified of any night activity. The property owner (Ed Vaughn) is doing business as Earthbrew, and has a website (Earthbrew.com) that members can go to for further information on his planned business activities.
3. C. Falk and S. Hillebrand reported that we may not need to continue to mow at the LAWS shelter house, as they have apparently contracted with someone to do this.
4. P. Gustafson reported a message from G. Overman and Chuck Hedges of the Lovettsville/Waterford Club about providing a food concession at Cannons games. Our club could consider teaming with other clubs to provide food or a food truck at the 20 games in the season.
5. M. Quitter reported the Boy Scout Yard Sale is on for Saturday, May 15, on the grounds of the Community Center.

Pledge of Allegiance was said and the meeting adjourned at 9:00 pm.

Submitted by Elizabeth Penaranda, Secretary

May 2021 Board of Directors' Meeting Minutes

CTO: 7:10 PM

Now that COVID-19 has eased, we are resuming our regular monthly Membership and Board Meetings. Meeting venues will be announced each month.

Attending: Adams, Dunn, Fauber, Gustafson, Hart, Logue, Menendez, Penaranda, Stanley

Minutes: The April Minutes were accepted. Minutes are available on the Ruritan website.

Treasurer's Report: D. Stanley provided a financial report for May. We had \$50,225.37 in our checking account (a record! Due to GiveChoose funds); our T. Rowe Price account had \$297,858.06, for a current assets total of \$347,812.43. Trash receipts are up a little, putting us about \$9K over budget. We received a grant request from Hunters 4 the Hungry for \$500; motion was passed to award this grant of \$500. Financial Report was accepted.

Compactor/Recycling Subcommittee Status Report:

P. Gustafson reported that trash continues to go well in general, but although recycling is still often an issue, he saw no need for a third bin at this time. We have eliminated some plastic bags, which has improved the collection of recyclables.

Peter also announced that Karyn Price has agreed to take over the trash schedule. (Thank you, Karyn!) He noted that the schedule becomes a weekly issue if people switch their assigned position, so we encourage members to confirm their email addresses to make sure communications are received and accurate going forward.

Recommendations from Finance Committee on the Scholarship Fund and Separation of Investment Accounts:

P. Logue presented a summary of the committee's recommendations to the Board with several motions that address funds management. (See attached document at end).

J. Adams noted that our scholarship fund was established to honor our deceased members, so we need to establish a permanent endowment and amend our club charter to reflect this change. Pres.

Menendez moved that the Board accept all four motions; motion was passed. J. Adams then suggested that the Scholarship Committee consider allocating some funds for trade school training rather than allocating all scholarship funds to colleges.

Committee Assignments for Next Fiscal Year:

P. Logue had previously proposed a new committee structure for FY 2022 to help develop the budget. The recommendation was to establish several standing committees, overseen by the Board, to run the club, supported by the subcommittees. Standing committees include Finance, Membership, Public Relations, Program, and Membership. Beside these are the Objectives and Public Service committees, also reporting to the Board, which include subcommittees Social Development, Environment, Public Service, Business and Professional, and Citizenship and Patriotism. Pat also proposed new rules for committee membership, which included: 1) that every club member participate in one standing committee and one or two other committees, if possible and according to individual interest; 2) The Membership Committee would be responsible for orienting new members to the committees and structure and for encouraging participation; 3) An individual needs to be an active member for one full year before serving on the Finance Committee or the Club's Board of Directors; and 4) Committee Chairs need to be identified and in place by June 30th each year so they can actively contribute to the Club's Annual Budget Process and to the solicitation of grant requests. Next steps were to identify and secure Chairs for all committees through Calendar Year 2022.

P. Gustafson pointed out that we should not deviate too far from the guidance from Ruritan National on Committees. L. Penaranda noted that it may be asking too much of members to serve on more than one committee, although the need is there. No final decision was made, but P. Gustafson and P. Logue will discuss the issues to present to the membership. The goal is to have Committee Chairs in place by July.

Loudoun Cares:

P. Logue reported that we have not received any applications for emergency assistance, due to Covid-19, from Loudoun Cares, a small nonprofit. Accordingly, she recommended that we end this

program and return the designated \$2K. She moved that we make a donation of \$200 to this organization; motion passed. She also noted that we still have \$4K from GiveChoose available, which we could redirect to assist middle school age children. Pat will provide more information about this at a later date.

General Membership Meeting on May 11:

We held an in-person general membership meeting at Fabboli Cellars on Spinks Ferry Rd. on May 11, starting at 7:00 pm. The ladies of Furnace Mountain Church provided light finger food. This was a social get together, and not a business meeting.

Proposed Meeting with Xelevate:

We advocated for this meeting to obtain additional information about the planned drone training facility being established on a property on Taylorstown Rd. Interested neighbors and surrounding landowners are encouraged to attend. Because this project is already in progress, the purpose of this meeting is for Xelevate and Loudoun County, via our Supervisor Kershner, to communicate with interested groups to keep everyone informed.

Note: After this Board meeting, a meeting was arranged by P. Gustafson, in cooperation with the homeowners associations of Glynn Tara Estates and Barnhouse Estates, to be held in June at the Community Center. Representatives from the Loudoun Coalition, other interested community groups, and Loudoun Now will also be invited to attend.

Background Information: A training facility for drone operations is being developed on a property on Taylorstown Rd. Apparently, this property was purchased by Scott Kuhn (son of Chuck Kuhn), of Airmont Properties, who sold it to Treetop Properties. A company called Xelevate is developing this training site. Neighbors are concerned about the possible noise and safety issues associated with this project and hope to obtain additional information from this community meeting.

Nominating Committee for 2022 Officers:

Pres. Menendez stated that the nominating committee consists of P. Gustafson, J. McKenzie, and J. Adams.

Preparations For Annual Picnic:

The picnic committee members are P. Hart, A. Menendez, and D. Stanley. The picnic will be held at the home of Pres. Al Menendez on St. Clair Lane on Saturday, June 5th. A swimming pool will be available, with a lifeguard. Main dish food will be provided; attendees are asked to bring additional dishes such as sides and desserts. We need a core group of volunteers to help set up.

Announcements:

1. John Adams will serve as the club liaison to the Lucketts Community Center. The process to hire a new Center director is ongoing. He noted that it would be desirable for our club liaison (with others, as appropriate) to meet with the head of Loudoun Parks and Recreation to discuss the long-range plan for the LCC, as our club should have a role in planning future actions and activities and possible uses of the Center by the community. Motion was presented and passed to approach Parks and Rec for this purpose.
2. We have no additional information about the well drilling and water extraction project at Droumavalla Farm on Spinks Ferry Rd. We have contacted attorneys Beth McClain and Elizabeth Vaughn, who have proposed setting up a non-profit organization dedicated to community issues of mutual interest. We may be able to collaborate with the Catoctin Rural Alliance and other groups on actions going forward.

Meeting adjourned at 8:15 pm.

Submitted by Elizabeth Penaranda, Secretary

May 4th, 2021 Finance Committee Recommendation to the Board - Lucketts Ruritan Club General Fund

First Motion to the Finance Committee – That the Memorial Scholarship Fund be separated from the General Fund as of July 1, 2021. The growth of the Memorial Scholarship Fund between July 1, 2020 and June 30, 2021 will be used for Scholarships Fund awarded in FY 2022 using the formula of the Fourth Motion. The current Investment Policy will apply to this segregated fund. The Annual Scholarship award will be recommended by the Scholarship Committee each year and approved by both the Board and the Membership through the Budget Approval process.

Any gap between the distribution from the Memorial Scholarship Fund and the approved Scholarship Budget will be covered through the Club's annual operating budget.

Second Motion to Finance Committee – Authorize the Treasurer and Investment Advisor (Peter Baker) to divide the value of the General Fund, currently under management through TRowe Price funds into two accounts. The first account will be named the Memorial Scholarship Fund. The second account will consist of the remainder of the fund's market value when segregated, and will be initially named the General Fund. The Memorial Scholarship Fund will be valued at \$150,000 as of July 1, 2020 plus the gain experienced from July 1, 2020 to June 30, 2021.

Third Motion to the Finance Committee – No distribution of funds will be planned as part of the Club's annual Budget process if the market valuation of the Memorial Scholarship Fund is at or below \$150,000 as of June 30th in any calendar year.

Fourth Motion to Finance Committee – That the following formula be applied to determine the amount available to fund the coming fiscal year's activities as part of the Annual Budget Process. The 5% of the beginning balance (July 1 prior year) of each Fund will be used to distribute the annual gain, alternating between reinvestment and distribution, to insure continued reinvestment in each Fund.

Purpose (2): To establish a formula for calculating the Annual Distribution from the Memorial Scholarship Fund and the General Fund as part of the Annual Budget Process.

Fourth Motion to Finance Committee – That the following formula be applied to determine the amount available to fund the coming fiscal year's activities as part of the Annual Budget Process. The 5% of the beginning balance (July 1 prior year) of each Fund will be used to distribute the annual gain, alternating between reinvestment and distribution, to insure continued reinvestment in each Fund.

- 1. The first 5% of the Opening Balance represented in that year's Gain will remain in the account to grow the investments***
- 2. The second 5% will be added to the Memorial Scholarship Fund Annual Available Distribution***
- 3. The third 5% of gain will remain in the account to grow the investments***
- 4. The fourth 5% of gain will be added to the Memorial Scholarship Fund Annual Available Distribution***

5. This alternating application of 5% of the Opening Balance will be applied until the full Gain is used for both Distribution and Reinvestment.

6. Negative gain in the fund will yield no supplement for the coming fiscal year.

This formula will be applied to both the Memorial Scholarship Fund and to the General Fund. The amount calculated from the Memorial Scholarship fund will be converted to cash in a timely manner so it is available to fund

The scholarships planned for the following FY, which begins on October 1 of each Calendar Year. The Finance Committee can recommend funding any Club expenses for the coming FY from the amount calculated as available from the General Fund using this formula.

If approved, these motions will be presented to the Club's Board of Directors at the next meeting.